

## CONTRACTOR/SUBCONTRACTOR (PRE-QUALIFICATION) ACKNOWLEDGEMENT

To comply with the Horizon Farming Limited Health & Safety Policy ('Anawai' 141 Tawa Road, Maraetotara) please acknowledge by signing this document.

- All work is subject to the provisions of the Health & Safety at Work Act 2015 and Associated Regulations.
- You possess a comprehensive company health & safety policy which includes required risk controls for contracted work.
- You shall comply with all regulations, enactments, and codes of practice (approved or voluntary) which apply to your trade or profession.
- Subcontractors employed by the contractor are the responsibility of the contractor.
- All machinery & equipment operated by your company or subcontracting company is fit for purpose.
- As a PCBU (person conducting a business or undertaking) or officer of the PCBU, you shall ensure as far as reasonably practicable the health and safety of your workers whilst at work.
  - Your assisting workers if inexperienced will be supervised by a suitably trained company representative.
  - You shall ensure as far as reasonably practicable the health and safety of other people is not at risk from work conducted as part of the business or undertaking.
- You or your staff member is accredited or certified where required.
- Management of 'Anawai' is to be advised of any hazardous plant, equipment, machinery, or substances brought onto the property and area of contracted work.
- An incident which harms or may have harmed any person in the workplace must be recorded and reported to **Matt Cook (027 444 9669) or Jacques Reinhardt (027 444 3498)**.
- PPE (personal protective equipment) required to minimise the risk of injury is to be provided by the contractor.
  - Contractor personnel shall wear all required safety equipment and be trained in the safe use of that equipment.
- Contractors are to discuss an agreeable in/out contact procedure with the Farm Manager or alternatively the appointed person in control of the worksite prior to commencing contracted work (report, phone, or text).
  - The minimum requirement for all contract work is to view the farm map and/or the location of hazards/risks must be clearly understood by the contractor prior to conducting an undertaking.
- **Risks on farm** include but are not limited to speed on access laneways, entering the farmyard, children on driveways, moving & stationary machinery, stored implements, livestock (hind, stags, cattle, sheep), contour (rolling, foothills/steep/drop offs), steep tracks, paddock scouring (tomos/under runners/slips/wallow holes/fence tracking), open trenches/drains, boulder/rocks, stock water troughs, electric fences, overhead power wires across entrance driveway & across farm, quarry into hill, underground services, other persons in the vicinity of a given worksite, hunters on farm, working alone, patchy cell phone coverage.
- **Risk controls** may include but not limited to farm access authorisation, induction, supervision, vigilance, accreditation/certification, signage, task training, fit for purpose machinery, use/wear personal protective equipment, no children at work sites, emergency readiness plan, alternative communication device.

Management of 'Anawai' retain the right to inspect contracted work at any time & to observe and/or discuss any additional risks/controls to be considered.

**Contracting Company:** ..... **Phone:** .....

**Contractor Signature:** ..... **Date:** .....